



STATE OF NEVADA MEETING NOTICE AND AGENDA NEVADA COMMISSION ON HOMELAND SECURITY FINANCE COMMITTEE

Name of Organization: Nevada Commission on Homeland Security
Finance Committee

Date and Time of Meeting: Wednesday, July 10, 2019 - 9:00 a.m.

Carson City Location:
Legislative Counsel Bureau
Legislative Building - Room 2135
401 S. Carson Street
Carson City, Nevada 89701

Las Vegas Location:
Legislative Counsel Bureau
Grant Sawyer Building - Room 4412E
555 E. Washington Avenue
Las Vegas, Nevada 89101

This meeting will be video and/or teleconferenced between the locations specified above beginning at 9:00 a.m. The Finance Committee (Committee) may take action on items marked "For Possible Action." Items may be taken out of the order presented on the agenda at the discretion of the Chair. Items may be combined for consideration by the Committee at the discretion of the Chair. Items may be pulled or removed from the agenda at any time.

Please Note: Witnesses wishing to have their complete testimony and/or handouts included in the permanent record of this meeting should provide a written or electronic copy to the Committee administrative support staff. Minutes of the meeting are produced in a summary format and are not verbatim.


- 1. Call to Order and Roll Call** – (Discussion Only) – Chair, Sheriff Joseph Lombardo, Las Vegas Metropolitan Police Department.
- 2. Public Comment** – (Discussion Only) – This public comment period is limited to items on this agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. Public comments may be limited to three minutes per person at the discretion of the Chair. Comments will not be restricted based on viewpoint.
- 3. Approval of Minutes** – (Discussion/For Possible Action) – Chair, Sheriff Joseph Lombardo. The Commission will discuss whether or not to approve the minutes of the May 28, 2019, Finance Committee meeting.
- 4. Discussion on the Roles and Responsibilities of the Finance Committee** – (Discussion/For Possible Action) – Chief Caleb Cage, Nevada Division of Emergency Management and Homeland Security, State Administrative Agent (SAA). The Committee will discuss the current roles and responsibilities assigned to it by the Nevada Commission on Homeland Security (NCHS) in addition to process improvements that may benefit the Homeland Security Grant Program (HSGP) process. The Committee may vote to approve recommendations on enhancing its role within the HSGP process and report on such recommendations to the NCHS.

5. **Public Comment** – (Discussion Only) – This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. Public comments may be limited to three minutes per person at the discretion of the Chair. Comments will not be restricted based on viewpoint.
6. **Adjourn** – (Discussion/For Possible Action)

This is a public meeting. In conformance with the Nevada Open Meeting Law, this agenda was posted or caused to be posted on or before 9:00 a.m. on July 5, 2019, at the following locations:

Legislative Counsel Bureau, 555 E. Washington Avenue, Las Vegas, Nevada;
Legislative Counsel Bureau, 401 S. Carson Street, Carson City, Nevada;
Nevada State Capitol Building, 101 N. Carson Street, Carson City, Nevada;
Nevada State Emergency Operations Center, 2478 Fairview Drive, Carson City, Nevada;
Clark County Fire Department, 575 E. Flamingo Road, Las Vegas, Nevada;
Clark County Government Center, 500 S. Grand Central Parkway, Las Vegas, Nevada;
Nevada Department of Public Safety's Division of Emergency Management and Homeland Security website at http://dem.nv.gov/DEM/DEM_Public_Meeting_Information/; and
Nevada Public Notice Website at <https://notice.nv.gov/>.

We are pleased to make reasonable accommodations for members of the public who have a disability or access requirements. If special arrangements for the meeting are necessary, or if you need to obtain meeting materials, please notify Karen Hall, Commission Analyst, Division of Emergency Management and Homeland Security, 2478 Fairview Drive, Carson City, Nevada 89701 or (775) 687-0300. 24-hour advance notice is requested. Thank you.

	Minutes Nevada Commission On Homeland Security Finance Committee Meeting		
Attendance	DATE	May 28, 2019	
	TIME	8:30 a.m.	
	LOCATION	Division of Emergency Management	
		State Emergency Operation Center	
		2478 Fairview Drive Carson City, Nevada 89701	
	METHOD	Teleconference	
RECORDER	Karen Hall		
Committee Members	Present	Legislative & Ex-Officio Members, Staff, And Others	Present
Stacey Giomi – Chair	Abs	Caleb Cage	X
Joseph Lombardo – Vice Chair	X	Samantha Ladich	X
Michael Brown	X		
Greg Herrera	X	Karen Hall - DEM	X
Christopher Lake	X	Meagan Werth-Ranson - DEM	X
Carolyn Levering	Abs	Robert Plant – DEM	X
Erin Lynch	X	Kendall Herzer – DEM	X
Stan Smith	X		

1. Call to Order and Roll Call

Vice-Chair, Sheriff Joseph Lombardo, Las Vegas Metropolitan Police Department, called the meeting to order. Karen Hall, Division of Emergency Management and Homeland Security (DEM/HS) performed roll call. Quorum was established for the meeting.

2. Public Comment

Vice-Chair Lombardo opened discussion for public comment. No comment was presented in either the Carson City or Las Vegas venue.

3. Approval of Minutes

Vice-Chair Lombardo called for a motion to approve the draft minutes from the January 10, 2019, Finance Committee (Committee) meeting. A motion to approve the minutes as presented was provided by Dr. Christopher Lake, Nevada Hospital Association, and a second was provided by Mike Brown, R&R Partners, Inc. All were in favor with no opposition. Motion passed unanimously.

4. Annual Nomination and Selection of the Finance Committee Chair and Vice-Chair

Vice-Chair Lombardo opened discussion on the annual nominations of the Committee Chair and Vice-Chair positions pursuant to Nevada Revised Statutes (NRS) 239C.170(1). Vice-Chair Lombardo presented concern on whether there

were any issues regarding the current Chair of the Committee being absent at this meeting, with Chief Caleb Cage, DEM/HS, indicating that the nomination process can commence with the members present. Vice-Chair Lombardo called for nominations for the Chair and Vice-Chair positions. Nominations for the Chair position included Sheriff Lombardo via self-nomination and a nomination for Chief Deputy Greg Herrera, Washoe County Sheriff's Office, by Mike Brown. Vice-Chair Lombardo called for a motion to approve the nominations as presented, with Mike Brown motioning to approve Vice-Chair Lombardo as the new Chair of the Committee, and Chief Deputy Herrera as the new Vice-Chair of the Committee. Dr. Lake seconded the motion. All were in favor with no opposition. Motion passed unanimously.

5. Request to Reallocate Homeland Security Grant Program (HSGP) Funds

Chair Lombardo opened discussion on the Project Change Request (PCR) NCHS-153 for the City of North Las Vegas Office of Emergency Management (OEM). This request addresses the use of the vehicle that was purchased with HSGP grant funds to be used for the OEM emergency response and remaining funds of \$21,020 to be used in retrofitting a different Mass Casualty Incident (MCI) vehicle. Deputy Chief John Steinbeck, Clark County Fire Department, provided background for this PCR, explaining that the transfer of funds will allow retrofitting of the existing MCI vehicle resulting in greater capability and coverage throughout the urban area.

Kelli Anderson, DEM/HS, spoke to a potential compliance issue with this project, and the additional Department of Homeland Security (DHS) review required. Once the grant portal queue has cleared, and the signed PCR is received by the State Administrative Agent (SAA), this project will be uploaded for consideration. Ms. Anderson indicated that she anticipates the project change being approved by DHS.

Chair Lombardo called for a motion to approve NCHS-153 as presented. A motion to approve was presented by Erin Lynch, Nevada Department of Health and Human Services, and a second was provided by Stan Smith, Boyd Gaming. All were in favor with no opposition. Motion passed unanimously.

6. Review and Update on the Federal Fiscal Year (FFY) 2019 Homeland Security Grant Program (HSGP) process and Allocations.

Chief Cage, DEM/HS, provided an overview of the FFY 2019 HSGP process changes and the provision of a balanced allocation of funding for both the State Homeland Security Program (SHSP) and Urban Area Security Initiative (UASI) funding sources. In December 2018, the Threat and Hazard Identification Risk Assessment (THIRA) and Stakeholder Preparedness Review (SPR) were completed, and traditionally the Nevada Commission on Homeland Security (NCHS) has historically approved core capabilities used in the vetting and approval of HSGP project submissions. A change in this process occurred this year with the Resilience Commission developing strategic capacities to be maintained in an effort to solidify funding for strategic projects throughout the state. The NCHS approved the strategic capacities to be maintained in March 2018. In April 2019, the Resilience Commission heard numerous projects requesting funding from the SHSP funding

source, additional advisory review was completed on communications and cyber projects, and in a second meeting, the Resilience Commission was able to present a balanced budget with the exception of just over \$50,000 surplus due to a cyber project that was not funded. The recommendation was to use the surplus to support school districts with Stop the Bleed needs.

Chair Lombardo inquired if this agenda item could be blended with Agenda Item #7, and asked Deputy Chief Steinbeck to report on the Urban Area Working Group (UAWG) process. Deputy Chief Steinbeck spoke to the UAWG process and the allocation of funding for the UASI. Like the SHSP, strategic capacities to be maintained were identified for the UASI, and Deputy Chief Steinbeck provided a brief overview of those projects supporting strategic capacities. The UASI also supported Stop the Bleed mass casualty kits for every school in southern Nevada. Chair Lombardo inquired who maintains these kits, with Deputy Chief Steinbeck indicated that the Clark County School District emergency management personnel are involved in that effort. Every key member within the schools that responds to this type of event will have access to the kits as first responders. Discussion ensued on having a strategic placement of these kits that is easily identifiable for standardization. Deputy Chief Steinbeck spoke to challenges on certain projects including the Las Vegas Metropolitan Police Department (LVMPD) ballistic shields project which may need DHS approval. It is believed that this project will eventually be approved. The other one that would be challenging involves a LVMPD project addressing countermeasures for drones. It is the general consensus that this project may be more difficult to get approved due to the type of equipment being requested.

7. Review of Federal Fiscal Year (FFY) 2019 Homeland Security Grant Program (HSGP) State Homeland Security Program (SHSP) and the Urban Area Security Initiative (UASI) Proposal with the Intent to Formulate a Recommendation to the Nevada Commission on Homeland Security.

Discussion on this Agenda Item was included in Agenda Item #6. With the intent to formulate a recommendation to the NCHS for FFY19, Chair Lombardo called for a motion to approve the recommendations of the Resilience Commission to fund the FFY19 HSGP projects as presented. Dr. Lake motioned to approve the FFY19 HSGP funding recommendations for both the SHSP and UASI as presented, and moving those recommendations forward to the NCHS. Mike Brown seconded the motion. All were in favor with no opposition. Motion passed unanimously.

8. Discussion on the Roles and Responsibilities of the Finance Committee

Chief Cage thanked the Committee members for their flexibility in last minute changes to this meeting, and recommended that an additional meeting be held to discuss specific recommendations on the roles and responsibilities of the Committee. Due to changes in the 2019 HSGP process, there is interest in considering a larger role for the Committee. It may be beneficial for this group to discuss a spectrum of options to develop recommendations for the NCHS to consider. Chair Lombardo inquired if this would need to be done in open meeting format, with Chief Cage indicating that is the case due to the Committee existing in statute and existing open meeting law requirements. Chair Lombardo expressed

interest in the Committee being involved in the vetting process prior to final review and recommendation of HSGP projects. Additional inquiry was presented on the control that the Resilience Commission has on the distribution of HSGP funding. Chief Cage spoke to the fact that the Resilience Commission currently has the same control over the HSGP process that the former Homeland Security Working Group (HSWG) had in year's past with vetting projects, voting on which projects to fund based on available allocations, and making recommendations to the Committee and NCHS for final approval. The only difference this year was that the Resilience Commission voted to maintain certain strategic capacities, and then to rank-prioritize competitive projects for consideration.

9. Public Comment

Chair Lombardo called for public comment in the Carson City and Las Vegas venues. No public comment was provided at either venue.

10. Adjourn

Chair Lombardo called for a motion to adjourn the meeting. Chief Deputy Herrera motioned to adjourn the meeting, and Stan Smith seconded the motion. All were in favor with no opposition. Chair Lombardo inquired if motions required a second based on previous feedback received during the last NCHS meeting. Samantha Ladich, Nevada Attorney General's Office, indicated that there is no requirement within Nevada's Open Meeting Law for a supplementary second to a motion. Though seconds are not required, historically they have been used as a tool to provide membership the ability to indicate consensus or non-consensus with a motion. It is the Chair's decision whether or not to use seconds in the motion process. Meeting adjourned.

NEVADA HOMELAND SECURITY COMMISSION

BYLAWS

I. Authority

The Nevada Homeland Security Commission (“Commission”) was established in Chapter 239C of the Nevada Revised Statutes.

II. Purpose and Mission

The Commission was established by the Legislature to make recommendations to the Governor, the Legislature, state agencies, political subdivisions, tribal governments, businesses and private persons concerning the prevention, detection and deterrence of terrorism and related emergencies within the State of Nevada. The Commission will also perform any other acts related to their duties set forth in NRS 239C.160 that the Commission determines are necessary to protect or enhance the safety and security of the State of Nevada.

III. Membership

The Governor shall appoint to the Commission sixteen (16) voting members that he determines to be appropriate, and who serve at his pleasure, which must include at least (set forth in NRS 239C.120):

- a. The Sheriff of each county whose population is 100,000 or more;
- b. The chief of the county fire department in each county whose population is 100,000 or more;
- c. A member of the medical community in a county whose population is 700,000 or more;
- d. An Employee of the largest incorporated city in each county whose population is 700,000 or more;
- e. A representative of the broadcaster community; and
- f. A representative recommended by the Inter-Tribal Council of Nevada, Inc., or its successor organization, to represent tribal governments in Nevada.

The Governor shall appoint at least three (3) non-voting members that he determines to be appropriate, and who serve at his pleasure, which must include:

- a. An officer of the United States Department of Homeland Security whom the Department of Homeland Security has designated for this State
- b. The agent in charge of the office of the Federal Bureau of Investigation in this State; and
- c. The Chief of the Division of Emergency Management.

The Senate Majority Leader shall appoint one member of the Senate as a nonvoting member of the Commission.

The Speaker of the Assembly shall appoint one member of the Assembly as a nonvoting member of the Commission.

IV. Officers and Duties

The officers of the Commission shall consist of the Chair and Vice Chair as set forth in NRS 239C.120.

- a) Chair – The Chair is appointed by the Governor or his designee. The Chair is the leader of the Commission, convenes meetings and appoints subcommittee chairmen.

The Chair shall provide reports to the Office of the Governor on or before February 15 of each year detailing the activities of the Commission.

- b) Vice Chair – The Vice Chair is appointed by the Governor, or his designee, and presides in the absence of the Chair.

V. Meetings

Commission meetings will be called at the discretion of the Chair but not less than quarterly.

Commission meetings are subject to the Nevada Open Meeting Law contained in Chapter 241 of the Nevada Revised Statutes. However, the Commission may hold a closed meeting pursuant to the conditions contained in NRS 239C.140(2).

VI. Committees

The Chair shall, with the approval of the Commission, appoint a Committee on Finance to provide recommendations to the Commission on homeland security grant funding; and appoint any other advisory committees deemed necessary by the Chair to assist in carrying out the duties of the Commission.

The Chair of the Commission shall appoint to a committee the number of voting members or nonvoting members, or both, that the Chair determines to be appropriate. The Chair may appoint any person the Chair deems appropriate to serve on a committee, except that a committee must include at least one member of the Commission. At the committee's first meeting and annually thereafter, the committee shall select a chair and a vice chair from the members of the committee.

Committee meetings are subject to the Nevada Open Meeting Law contained in Chapter 241 of the Nevada Revised Statutes. However, a committee may hold a closed meeting pursuant to the conditions contained in NRS 239C.140(2).

VII. Voting

A majority of voting members of the Commission constitutes a quorum for the transaction of business and a majority of those voting members present at any meeting is sufficient for any official action taken by the Commission (set forth by NRS 239C.130).

Proxies and/or alternates do not count towards quorum and cannot vote.

VIII. Administrative Support

The Nevada Division of Emergency Management shall provide administrative support to the Commission.

IX. Amendments

The Bylaws may be amended when necessary by a vote of the Commission. No amendment shall be made which contradicts or conflicts with enabling authority for the Commission found in Chapter 239C of the Nevada Revised Statutes.

These Bylaws were adopted by the Nevada Homeland Security Commission on October 16, 2012 and amended October 4, 2013.